|  |  |
| --- | --- |
| **NOTES FOR GUIDANCE**  Please read the following notes carefully. | |
| a. | This is an application form for a licence to deliberately kill, injure, capture (take), deliberately disturb, damage/destroy a breeding site/resting place or transport a European Protected Species under the Conservation of Habitats and Species Regulations 2017 for the purpose of:   * **Preserving public health or public safety** or other **imperative reasons of overriding public interest** including those of a social or economic nature and beneficial consequences of primary importance for the environment; * **Preventing the spread of disease**; * **Preventing serious damage** to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber or any other form of property or to fisheries; to allow people to carry out activities that would otherwise be illegal.   Natural Resources Wales, in exercise of the powers conferred under regulation 55(1) and 58(5) of the Conservation of Habitats and Species Regulations 2017 may issue a licence for the above purposes, allowing activities to be undertaken that would otherwise be a criminal offence, **provided that**:   * there is **no satisfactory alternative;** *and* * the action authorised **will not be detrimental to the maintenance of the population of the species concerned at a favourable conservation status** in their natural range. |
| b. | All questions in this application form must be completed in detail unless otherwise stated: failure to provide adequate information will delay the processing of your application. Any further information you wish to provide should be appended on additional sheets. We aim to determine applications within our service level agreements of receipt of all the information requested. We cannot guarantee an earlier response. |
| c. | It is a condition of any licence issued that a report of the work carried out under licence is submitted within four weeks of the expiry of the licence. The Licence Report Form can be found on our website. Failure to do so may constitute on offence. Information from these reports is required to provide summary information to NRW and others on the number of licences issued the purpose of the licence and which species are covered. None of these summary statistics includes personal information about licensees. The information may also be used for conservation purposes and shared with other organisations. |
| d. | Please note that we will not process your application until we have received all the requested documentation. Please make sure that if you are sending documents or plans to us in hardcopy that the print on these can be clearly read. All copies must be identical to the original document, and in colour as appropriate. |



**EUROPEAN PROTECTED SPECIES LICENCE APPLICATION FORM IN RELATION TO FORESTRY OR WOODLAND MANAGEMENT**

**APPLICATION FOR A LICENCE TO DELIBERATELY KILL, INJURE, CAPTURE (TAKE), DELIBERATELY DISTURB, DAMAGE/DESTROY A BREEDING SITE / RESTING PLACE OR TRANSPORT A EUROPEAN PROTECTED SPECIES (EPS) UNDER:**

**THE CONSERVATION OF HABITATS AND SPECIES REGULATIONS 2017**

|  |  |
| --- | --- |
| e. | Please ensure that all the information sent to us is properly separated and titled and if posted to us that each part is bound together; failure to do so may delay the processing of your application. |
| f. | Applications are dealt with chronologically. This means they are processed according to when they were submitted, not according to the timing of the works. Please submit your application in good time before the proposed works. If you think your application needs to be dealt with urgently, please ring us to discuss and agree this before its submission. |
| g. | When answering questions, particularly 7 - 11, it may help with your answers if you consider the why, what, how, where and when, approach. For example: Why are you doing it? What are you going to be doing? How will it affect the species in question? etc. |
| h. | Natural Resources Wales can modify or revoke any licence issued;. Any licence issued, will be revoked immediately if it is discovered that false information has been provided which resulted in the issue of a licence. |
| i. | The information provided by you will be processed by Natural Resources Wales under the General Data Protection Regulation. This will enable us to process your application; to monitor compliance with any permit conditions and to process renewals.  We will use the information you provide in connection with the following:   * Consultation with third parties who are relevant and responsible for responding to consultation requests from NRW to enable us to process your application * Carrying out statistical analysis, research and development on environmental issues * Preventing and investigating possible breaches of environmental law and taking any resulting action   Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004  Note that the above is not an exhaustive list and NRW may use the data provided in connection with the application in other ways, as considered appropriate  **We would also like to send you details about other topics we think may be of interest to you such as NRW news; services relating to environmental matters; asking for your feedback on our service; and more useful information.**  **If you consent to receiving further information from us, please tick the following box to confirm**  Yes, I would like to receive additional information from NRW relating to environmental matters □  **Please note we may pass the information on to our agents or representatives to carry this out for us**  If you have any further queries or concerns, please contact [dataprotection@naturalresourceswales.gov.uk](mailto:dataprotection@naturalresourceswales.gov.uk).  For further information on the processing of your personal details please see our [Privacy Notice page](https://naturalresources.wales/privacy) |
| j. | Any information included in the application which the proposed Lead Licensee considers to be confidential for commercial reasons or affecting the proposed Lead Licensee’s intellectual property rights must be clearly marked as such. |
| k. | If a licence is granted in respect of your application and planning permission is also required in respect of the activity for which the licence is required, a copy of your licence will be sent to the relevant planning authority for information. |
| l. | You may have to pay a charge for your licence, for information on our charges and how to pay please click **[here](https://naturalresources.wales/permits-and-permissions/species-licensing/species-licensing-charges/?lang=en)** |

|  |  |
| --- | --- |
| **Information for completion of an application form** | |
| 1. | If the document handwritten please complete in **BLOCK CAPITALS** |
| 2. | Please answer **ALL** questions**.** Incomplete answers will mean delays in your application  being processed. |
| 3. | If the activity for which a licence is required has received planning permission, tree preservation order or any other consent; you will need to include the following within your Application:   * + **Copy of the relevant planning permission/ development consent associated with the application**   + **Written confirmation from the Local Planning Authority or appropriate discharging authority confirming that any necessary species related conditions have been discharged prior to the commencement of the development**   + **Copy of the tree preservation order or other consent such as felling licence.**   (Note that NRW will not process applications where an application for planning permission has not been determined (i.e is still under consideration by the planning or consenting authority),  Please use the tick sheet provided at the end of this application form as a reminder to ensure that you have enclosed all the required documents to enable us to process your application. If we do not receive all of the necessary documents, your application will be rejected. |
| 4. | Please ensure that Surveys submitted with your application were undertaken within the last 2 survey seasons. |
| 5. | Applications can be accepted **either** electronically **or** by post (electronic is our preferred option).  **Electronic Applications**  E-mail Applications to: [specieslicence@naturalresourceswales.gov.uk](mailto:specieslicence@naturalresourceswales.gov.uk). Please DO NOT also send the application by post. When sending in electronic applications, please ensure that all documents are clearly named.  **Postal Applications**  The application form must be originally signed by both the proposed Lead Licensee and the proposed Licensed Nominated Ecologist. Please post to: **Species Permitting Team, Natural Resources Wales, Maes y Ffynnon, Penrhosgarnedd, Bangor, Gwynedd, LL57 2DW** |
| 6. | We will aim to send an acknowledgement of receipt of your application within 5 working days. |
| 7. | NRW aims to determine applications within **our service level agreements** from date ofreceipt of a completed application form and the required associated information. Please refer to the check list at the end of this form for further guidance. If we require further information from you during the determination period, for whatever reason, this will delay the determination period. Our service level agreements can be found at:  <https://naturalresources.wales/permits-and-permissions/species-licensing/our-service-level-agreements/?lang=en> |
| 8. | All correspondence sent to you from NRW will be via e-mail. If an e-mail address has not been provided, we will contact you in writing through the post. Please note that this may delay your application due to postal delivery times. |

**Part A. Proposed Lead Licensee Details :**

This section applies to the person who will be the ‘Lead Licensee’ or ‘company representative’. This must be a named **individual**; company information is to be provided in 1b. As the ‘Lead Licensee’ or ‘company representative’, you will be responsible for ensuring compliance with the licence and all licence conditions. Please provide your full name, **not** initials.

**1. Proposed Lead Licensee Details**

**1a. Are you applying as an individual or on behalf of an organisation?**

Individual (please complete 1b) Organisation (please complete 1c)

**1b. Individual Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Forename(s) | | Surname |
|  |  | |  |
| Address | |  | |
|  | |
| Town | |  | |
| County | |  | |
| Postcode | |  | |
| Primary Contact Number | |  | |
| Secondary Contact Number | |  | |
| E-mail address | |  | |

**1c. Organisation Details**

|  |  |  |
| --- | --- | --- |
| Organisation Representative (full name) |  | |
| Organisation Name |  | |
| Organisation Address |  | |
|  | |
|  | |
| Town |  | |
| County |  | |
| Postcode |  | |
| E-mail address |  | |
| Primary Contact Number |  | |
| Secondary Contact Number |  | |
| Position within the organisation (Director, CEO, Regional Manager etc…) |  | |
| Legal Status of Organisation (Limited Company, Local Authority, Charity etc..) |  | |
| Please tick to confirm you acknowledge that, as company representative, you are the primary contact for queries relating to this application. | |  |

**Part B. Proposed Licensed Nominated Ecologist: Personal details and experience**

This section relates to the person providing ecological expertise in relation to the species concerned. This person, referred to as the ‘Licensed Nominated Ecologist’ will be responsible for delivering specific elements of any licence granted in respect of the disturbance of European Protected Species, including overseeing any disturbance, exclusion and mitigation.

1. **Proposed Licensed Nominated Ecologist Contact Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Forename(s) | | Surname |
|  |  | |  |
| Organisation Name (if appropriate) | |  | |
| Address | |  | |
|  | |
| Town | |  | |
| County | |  | |
| Postcode | |  | |
| Primary Contact Number | |  | |
| Secondary Contact Number | |  | |
| E-mail address | |  | |

**3. Proposed Licensed Nominated Ecologist Previous Applications, Experience and Qualifications**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| a. | Is the proposed Licensed Nominated Ecologist a member of a relevant professional organisation (e.g. CIEEM, IEMA)? | | | | |
| Yes | | No | Details: | |
| b. | Has the proposed Licensed Nominated Ecologist been named as the Licensed Nominated Ecologist on any other EPS Development or Woodland Licence issued by Natural Resources Wales for the species in question?  Yes  No | | | | |
| c. | If the answer above is **YES**, please provide: | | | | |
| Most recent licence reference number: | | | |  |
| Year in which licence was issued: | | | |  |
| Species covered by the licence: | | | |  |
| Yes | No | | Details: | |
| **If the answer to 3b is NO, please complete questions d, e and f.** (you do NOT need to answer 3d, 3e and 3f if you have been named as the nominated ecologist on another NRW licence for the species in question) | | | | | |
| d. | Please give details of your experience and qualifications relevant to the species and type of work to which this application applies: | | | | |
|  | | | | |
| e. | Please give brief details of any experience and/or qualifications that you have gained with other species and you think is relevant to show your suitability and competence for the proposed works in this application. | | | | |
|  | | | | |
| If your answer to 3b is NO, you will need to provide **two** references from ecologists who are familiar with your work on NRW’s **‘Reference Template Form for licence applications’**. They must be able to comment on your experience of working with the relevant species and your ability to use the methods and equipment you have proposed within your licence application. Your referees must be suitably qualified themselves and must have held a relevant licence previously and must have experience of your work for at least one survey season. Please note that we can only accept **one** reference from the company you currently work for. We may contact your referees to verify their statements. | | | | | |
| f. | Please put an ‘x’ in this box to confirm that you have provided two references: | | | | |

**4. Proposed Licensed Accredited Agents**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Any proposed Licenced A**ccredited Agent** should be a suitably qualified, experienced person who is able to carry out ecological works under a licence without the personal supervision of the Licensed Nominated Ecologist. The Licensed Accredited Agent must be named on the application form and the licence. | | | | | |
| a. | Does the nominated ecologist wish to employ **accredited agents**? | | | Yes | No |
| b. | If the answer to the above is ‘yes’, please provide: | | | | |
| **Accredited Agent Name** | | **Postal Address** | **E-mail Address** | | |
|  | |  |  | | |
|  | |  |  | | |
|  | |  |  | | |
|  | |  |  | | |
|  | |  |  | | |
| A Licensed As**sistant** is employed by the Lead Licensee to work under the direct personal supervision of any of the named Licensees at all times. Licensed Assistants **do not need to be named** on the application form/licence. However, the Lead Licensee should keep a log of all Licensed Assistants who have worked under a particular licence, as they may be asked to provide this at a later date.  **A breach of the licence conditions by any named Licensee may result in the revocation of your licence**. | | | | | |

**Part C. Application Details**

**Please relate your answers in this section to the species that will be affected by the proposed works and those specified in Question 6 below. Please provide as much detail and information as possible and ensure all questions are completed. Failure to provide the information may lead to your application being delayed or rejected.**

**5. Species**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| a. | Please insert an ‘x’ as appropriate and provide the estimated number of individual animals or plants that will be affected by the works. | | | | | | | | | | | | | | |
| **Plants** | | | | | | | | | | | | | | | |
| **Species** | | | **X** | | | **Estimated number of plants** | | **Species** | | | **X** | | | **Estimated number of plants** | |
| Shore Dock  *(Rumex rupestris)* | | |  | | |  | | Fen Orchid  *(Liparis loeselii)* | | |  | | |  | |
| Killarney Fern  *(Trichomanes speciosum)* | | |  | | |  | | Floating Water Plantain *(Luronium natans)* | | |  | | |  | |
| **Animals** | | | | | | | | | | | | | | | |
| **Species** | | | | | | | | | | | **X** | | | **Estimated number of individuals** | |
| Otter *(Lutra lutra)* | | | | | | | | | | |  | | |  | |
| Dormouse *(Muscardinus avellanarius)* | | | | | | | | | | |  | | |  | |
| Great Crested Newt *(Triturus cistatus)* | | | | | | | | | | |  | | |  | |
| Bat *(please indicate which species below)* | | | | | | | | | | |  | | |  | |
|  | | | | | | | | | | | | | | | |
| **Bat Species** | | | | **X** | **Estimated number of individuals** | | | | **Bat Species** | | | **X** | | | **Estimated number of individuals** |
| COMMON PIPISTRELLE  *(Pipistrellus pipistrellus)* | | | |  |  | | | | DAUBENTON’S  *(Myotis daubentonii)* | | |  | | |  |
| SOPRANO PIPISTRELLE  *(Pipistrellus pygmaeus)* | | | |  |  | | | | BRANDT’S  *(Myotis brandtii)* | | |  | | |  |
| NATHUSIUS’ PIPISTRELLE  *(Pipistrellus nathusii)* | | | |  |  | | | | NATTERER’S  *(Myotis nattereri)* | | |  | | |  |
| LESSER HORSESHOE  *(Rhinolophus hipposideros)* | | | |  |  | | | | BROWN LONG EARED  *(Plecotus auritus)* | | |  | | |  |
| GREATER HORSESHOE  *(Rhinolophus ferrumequinum)* | | | |  |  | | | | NOCTULE  *(Nyctalus noctule)* | | |  | | |  |
| WHISKERED  *(Myotis mystacinus)* | | | |  |  | | | | BARBASTELLE  *(Barbastella barbastellus)* | | |  | | |  |
| Any **other** bat species (please specify and provide estimated number): | | | | | | | | | |  | | | | | |
| b. | **Please confirm the functionality of the identified roost for each of the bat species affected by the works:** | | | | | | | | | | | | | | |
| **Roost Type** | | | | | | | **Bat Species** | | | | | | **Estimated number of individuals** | | |
| Day Roost | | | | |  | |  | | | | | |  | | |
| Night Roost | | | | |  | |  | | | | | |  | | |
| Feeding Roost | | | | |  | |  | | | | | |  | | |
| Maternity Roost | | | | |  | |  | | | | | |  | | |
| Hibernation Roost | | | | |  | |  | | | | | |  | | |
| Other (please specify): | | | | |  | |  | | | | | |  | | |
| c. | | Is the survey data used to inform this licence application less than 2 seasons old?  Yes  No | | | | | | | | | | | | | |
| d. | | If the surveys were **not** undertaken within the last 2 seasons, please provide sound ecological justification explaining why no surveys have been undertaken during this period: | | | | | | | | | | | | | |
| e. | | Have you sent your survey records to the Local Records Centre?  Yes  No  If **NO**, please submit your data to the LRC directly via this link: [www.lrcwales.org.uk](http://www.lrcwales.org.uk) | | | | | | | | | | | | | |

**6. Evidence for the species being present**

|  |  |  |
| --- | --- | --- |
| a) | Is it within the known geographic range? |  |
| b) | What habitats are present and appear to being used? |  |
| c) | Are there records for this species at this or nearby sites? |  |
| d) | What signs have been observed in the field? |  |
| e) | Have any specialist surveys been done? Please attach a copy of your findings if available. | Yes  No |
| **f)** | If **yes** - Who by and when? |  |
| **g)** | What did they find |  |

**7. Proposed forestry / woodland works**

|  |  |
| --- | --- |
| a. | Please provide a description of the proposed works to be undertaken and outline **why they are necessary** (*e.g* *felling or coppicing/ hedgerow management required because the existing woodland is in poor condition )* Guidance is available at [Natural Resources Wales / Protected species: forestry and woodlands](https://naturalresourceswales.gov.uk/guidance-and-advice/business-sectors/forestry/protected-species-forestry-and-woodlands-1/?lang=en) |
|  |
| b. | Please provide a description of how the proposed activity will impact the species present (*e.g.*  *damage / destruction of habitat used by Dormice).*.). |
|  |
| c. | Please state why the proposed actions will not be detrimental to the population of the species concerned at a favourable conservation status. |
|  |

**8. Purpose of the licence application**

**Under the Conservation of Habitats and Species Regulations 2017, NRW can only grant a licence if it can be demonstrated that the proposals meet one or more of the below purposes:**

|  |  |  |
| --- | --- | --- |
| **IROPI Guidance**  You will need to demonstrate how your proposal is **imperative, overriding**, and how your proposal is of **public interest** rather than solely a private interest.  **Examples include:**  The works provide housing in an area where shortfalls have been identified  The works create, repair or enhance essential infrastructure at a local, regional or national level  The works provide care facilities or another essential public service in an area where it is known to be required  The works address a clearly identified social, religious or cultural need  The works create long term employment opportunities in an area of high unemployment  The works deliver economic benefits or otherwise contribute to the wider economy  The works promote sustainable energy and or provide alternative sources of energy  The works conserve and/or enhance a place of environmental interest  **Public Health and Safety Guidance**  You will need to demonstrate how your proposal meets a **genuine public health or public safety issue**, how **action is required imminently** and how your proposal will **resolve this problem**. Please include whether the risk has been confirmed by a suitable qualified person e.g. structural engineer, the police, or a qualified health and safety expert. **You will need to provide photographs, reports and any other relevant evidence demonstrating the imminent risk to public health/safety.** | | |
| a. | **Please indicate below the primary purpose for undertaking the proposed works:** | |
| Preserving public health |  |
| Preserving public safety |  |
| Other imperative reasons of overriding public interest including those of a social or economic nature and beneficial consequences of primary importance for the environment (IROPI) |  |
| Preventing the spread of disease |  |
| Preventing serious damage to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber or any other form of property or to fisheries |  |
| b. | **Please explain in detail your reasons for the purpose chosen in question 8a.**   1. How do the works satisfy the purpose? 2. What are the benefits resulting from the completion of the works? 3. Are the benefits at a local, regional or national scale?   Please also provide evidence and details to support your statement, for example local planning policies and plans, policy documents, specialist reports, structural reports and photographs. | |
|  | |

**9. Summary of the Licensing Position**

|  |  |  |
| --- | --- | --- |
|  | **Please indicate below a summary of the planning position or if other consents are required:** | |
| No Planning Permission required |  |
| Full Planning Permission granted |  |
| No NRW Felling Licence required |  |
| NRW felling licence required |  |
| NRW Felling Licence / FMP applied / granted (please provide reference numbers /details) |  |
| Other licences / consents granted or required for the proposed activity, please provide details e.g.: Scheduled Ancient Monuments, Tree Preservation Orders (please specify): |  |

**10. Satisfactory Alternatives**

Under Reg 55(9) of the Conservation of Habitats and Species Regulations 2017, NRW can only grant a licence if it can be demonstrated that there are no satisfactory alternatives and that the action authorised will not be detrimental to the maintenance of the population of the species concerned at a favourable conservation status in their natural range.

|  |  |  |
| --- | --- | --- |
| a. | Please provide details of alternative methods to those that you have chosen, which could be undertaken to reduce or avoid the impacts on the protected species. Please outline why these alternative methods are not suitable and have not been adopted.  Examples include:  a. **Do Nothing.** – Please outline why ‘doing nothing’ is not appropriate. What are the consequences if works do not go ahead?  b. **Alternative designs** – Please detail any alternative designs that may have been considered, and explain the reasons why these designs were not adopted.  c. **Alternative routes/locations** – Could works have been undertaken elsewhere in order to avoid or reduce the impact on the protected species? What would be the consequences if works were undertaken elsewhere? Are alternative routes/locations available? If alternative routes/locations are not available, please explain why.  d. **Alternative timings** - Could works have been undertaken at a different time of year to reduce the impact on the protected species?  Please complete **all** of the boxes below. | |
| Doing Nothing |  |
| Alternative Designs |  |
| Alternative Location/Site |  |
| Alternative Timing |  |

**11. Activities to be licensed**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| a. | Please complete all relevant columns in the table below using an X as appropriate to indicate the methods you propose to use, the activity involved, and the time period for each method. This information will be used when processing your application. Failure to provide full details may result in an inappropriate or inadequate licence being issued.  **Please note – killing will only be licensed in exceptional circumstances. You should discuss the particular situation with NRW prior to submitting the application. If you intend to intentionally kill, please include biosecurity measures within the provisions of the method statement.** | | | | | | | | | | | | | | | | |
| **Plants** | | | | | | | | | | | | | | | | | |
| pick | | collect | | cut | | uproot | | destroy | | possess /control | transport | | From  (select ASAP or specify a date) | | | | **To** |
| ASAP | | Specific date (month and year) | |
|  | |  | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. |
|  | |  | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. |
|  | |  | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. |
|  | |  | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. |
| **Animals** | | | | | | | | | | | | | | | | | |
| Activity | | | | | | | | | | Dates | | | | | | | |
| Capture and transport (including temporary possession) | | | Disturb | | Damage a breeding site or resting place | | Destroy a breeding site or resting place | | Kill  (only in exceptional circumstances) | Method (e.g. hand, net, bottle trap) | | **From**  (select ASAP or specify a date) | | | | **To**  (day, month and year) | |
| ASAP | | Specific date (month and year) | |
|  | | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. | |
|  | | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. | |
|  | | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. | |
|  | | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. | |
|  | | |  | |  | |  | |  |  | |  | |  | | Click or tap to enter a date. | |

**12. Location of the proposed works**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| a. | Please provide the location details for the proposed works: | | | | |
| Site name and address | | |  | |
|  | |
|  | |
| Town | | |  | |
| County | | |  | |
| Postcode | | |  | |
| O.S. Ref. of corner of parcel of land (mark on accompanying map e.g. ST 12345 12345 | | |  | |
| b. | Please attach a map showing the area affected and the key features. A second map which puts the woodland or forest in its wider landscape context may also assist assessment of your proposals. If you are including a map a scale of 1:10,000 would be advisable and / or a GIS layer such as Shapefile if available | | | |  |
| c. | Please provide a full Natural Resources Forestry Reference no. if known | | | |  |
| d. | Are you aware of any other active or historical European protected species licences at this site? | | | | |
| Yes | No | Licence Reference Number: | | |

**13. Designated Sites**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Designated areas:** Local Nature Reserves (LNR), National Nature Reserves (NNR), Sites of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Areas of Conservation (SAC), Ramsar sites. | | | | | |
| a. | Will any part of the proposed activity fall within or adjacent to an area covered by a designated site? | Yes | No | | |
| Name of site(s): | | | | |
| c. | If the answer to the above is YES, have you consulted with Natural Resources Wales for advice on the implications of your application on the protected site? | Yes | | | No |
| d. | Please provide the name of your contact in NRW and either the outcome of your consultations or the reason why you have not consulted. Please enclose any relevant correspondence: | | | | |
|  | | | | |
| e. | If the answer to 13a is yes. If you are a ‘competent authority’ under regulation 7 of the Conservation of Habitats and Species Regulations 2017, or if your plan or project has been subject to any consent, permission or authorisation from such a competent authority, please provide a copy of any relevant Habitats Regulations Assessment (HRA) carried out under regulation 63. | Yes | | No | |

**Part D. Charge Declaration**

You must pay a fee to apply for a licence unless you are exempt. Your selection below should match the purpose in question 8 and confirms you agree to pay the relevant charges where applicable.

If you select the wrong category, there may be a delay in your application.

|  |  |
| --- | --- |
| Preserving public health – No Charge |  |
| Preserving public safety – No Charge |  |
| Other imperative reasons of overriding public interest including those of a social or economic nature and beneficial consequences of primary importance for the environment (IROPI) – Charges Apply |  |
| Preventing the spread of disease – No Charge |  |
| Preventing serious damage to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber or any other form of property or to fisheries – No Charge |  |

**For information on our charges and how to pay please click** [**here**](https://naturalresources.wales/permits-and-permissions/species-licensing/species-licensing-charges/?lang=en)

**Invoice Information for IROPI Applications only**

**Licences for IROPI purposes are charged an hourly rate and are invoiced in arrears. Please complete the details below which will be required for invoicing.**

Customer Name

FAO

Purchase order number

Address for invoice

Telephone Number

Email Address

**Part E. Declarations**

**14. Proposed Lead Licensee Declarations**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **a.** | Have you ever been convicted of a wildlife offence?  A wildlife offence is an offence under the Wildlife and Countryside Act 1981, the Conservation of Habitats and Species Regulations 2017, the Protection of Badgers Act 1992, the Deer Act 1991, the Hunting Act 2004, the Wild Mammals (Protection) Act 1996, the Animal Welfare Act 2006 and the Protection of Animals Act 1911 (all as amended).  You do not have to declare a previous conviction if you are:  (1) a rehabilitated person for the purposes of the Rehabilitation of Offenders Act 1974 and your conviction is treated as spent; or  (2) in respect of such an offence, a court has made an order discharging you absolutely | | | | Yes | | No |
| **b.** | If the answer above is yes, please provide details: | | | | | | |
|  | | | | | | |
| **c.** | I authorise employees or representatives of Natural Resource Wales to enter the site that is subject to this application for the purpose of monitoring and inspecting the permitted works (please place an x in the box opposite). | | |  | | | |
| **d.** | I have read and understand the guidance provided in this application form. I declare that the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with these particulars. If a licence is granted I agree to send to NRW a written report of the licensed activities within four weeks of the expiry of the licence.  ***NB****. Applicants should note that it is an offence under regulation 59 of the Conservation of Habitats and Species Regulations 2017 to knowingly or recklessly provide false information in order to obtain a licence*. | | |  | | | |
| **e.** | I declare that should a licence be granted, the work as proposed in the Method Statement will be strictly adhered to. I understand that any deviation from the works as proposed in the Method Statement without agreement from NRW would result in a breach of the licence. | | |  | | | |
| **f.** | Do you give permission for your proposed Licensed Nominated Ecologist to correspond with NRW on your behalf, including applying for any amendments or alterations to the licence? | | | Yes | | No | |
| **g.** | I understand and accept that a licence fee may be payable upon issue of a licence in accordance with NRW’s scheme and the relevant legislation. | | |  | | | |
| **h.** | I understand and accept that the licence may be revoked if payment of the fee is not received within 28 days. | | |  | | | |
| **i.** | Signature of the Lead Licensee or company representative | |  | Date | |  | |
| ***For electronic applications please insert an electronic signature in the box above, or place an x in the box opposite to confirm agreement with the declarations.*** | | |  | | | |
| **j.** | Full name in BLOCK LETTERS |  | | | | | |

**15. Proposed Licensed Nominated Ecologist Declarations**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **a.** | Have you or any of your proposed Licenced Accredited Agents ever been convicted of a wildlife offence?  A wildlife offence is an offence under the Wildlife and Countryside Act 1981, the Conservation of Habitats and Species Regulations 2017, the Protection of Badgers Act 1992, the Deer Act 1991, the Hunting Act 2004, the Wild Mammals (Protection) Act 1996, the Animal Welfare Act 2006 and the Protection of Animals Act 1911 (all as amended).  You do not have to declare a previous conviction if you are:  (1) a rehabilitated person for the purposes of the Rehabilitation of Offenders Act 1974 and your conviction is treated as spent; or  (2) in respect of such an offence, a court has made an order discharging you absolutely | | | | Yes | | No |
| **b.** | If the answer above is yes, please provide details: | | | | | | |
|  | | | | | | |
| **c.** | I confirm that any proposed Licensed Accredited Agents listed on this licence are suitably qualified and experienced to undertake the relevant ecological works. | | |  | | | |
| **d.** | I have gained the permission of all proposed Licensed Accredited Agents listed on this application form to provide NRW with their name and basic contact details for the purpose of this application. | | |  | | | |
| **e.** | I have read and understand the guidance provided in this application form. I declare that the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with these particulars. If a licence is granted I agree to send to NRW a written report of the licensed activities within four weeks of the expiry of the licence.  ***NB****. Applicants should note that it is an offence under regulation 59 of the Conservation of Habitats and Species Regulations 2017 to knowingly or recklessly provide false information in order to obtain a licence*. | | |  | | | |
| **f.** | Signature of the proposed Licensed Nominated Ecologist | |  | Date | |  | |
| ***For electronic applications please insert an electronic signature in the box above, or place an x in the box opposite to confirm agreement with the declarations.*** | | |  | | | |
| **g.** | Full name in BLOCK LETTERS |  | | | | | |

**Part F. Checklist**

|  |  |  |
| --- | --- | --- |
| Please return your completed application to the following contact details. Electronic submissions are preferred. | | |
| **Species PermittingTeam,**  **Natural Resources Wales,**  **Maes y Ffynnon,**  **Penrhosgarnedd,**  **Bangor,**  **LL57 2DW**  **e-mail:** [**specieslicence@naturalresourceswales.gov.uk**](mailto:specieslicence@naturalresourceswales.gov.uk)  **telephone: 03000 65 3000** | Checklist **before** submitting your application: |  |
| Completed Application Form |  |
| Method Statement (signed and dated) |  |
| Protected Species Surveys |  |
| Copy of any other granted consents (for example Listed Building Consent, Tree Preservation Order, SSSI Consent) |  |
| Copy of NRW Felling Licence / FMP |  |